

## 签证邀请函,探亲商务签证邀请函怎么填5篇

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### ECMS帝国之家，为帝国cms加油！

在日常学习、工作或生活中，大家总少不了接触作文或者范文吧，通过文章可以把我们那些零零散散的思想，聚集在一块。写范文的时候需要注意什么呢？有哪些格式需要注意呢？下面是小编为大家收集的优秀范文，供大家参考借鉴，希望可以帮助到有需要的朋友。

#### 签证邀请函,探亲商务签证邀请函怎么填篇一

date:

subject: attending the meeting

dear sirs,

we are very pleased to invite the sales engineers of our collaborators in england the company xxxxx(公司名称) to china from xxx(日期)to xxx(日期)for visiting customer and attending the meeting.

name passport no. date of birth title

we are looking forward to meet you very soon and wish you a successful trip.

general manager:(签名)

xxxxxxx(公司名称)

e-mail: tel:

中文版：

att. 销售工程师

日期：20xx年x月x日

事项：商务会议

尊敬的先生：

我们非常高兴的邀请我们伦敦的合资伙伴xxx有限公司的销售工程师来华参加商务会议，来访日期是20xx年 x 月 x日至2009年x月x日。

name passport no.

date of birth title

我们期待着您的来访，并祝您旅途愉快!

总经理：

xxxxxxxx有限公司

邮箱：

电话：

【签证邀请函模板三】

签证邀请函,探亲商务签证邀请函怎么填篇二

qifeng hydraulic technology co., ltd

add: chenwu industry,houjie town,dongguan city,guangdong province, china

web:http://

email: [email protected]/\*

\*/

tel: 86-0769-xxxx fax: 86-0769-xxxx

date: 06th october 20xx

invitation letter

to: the chinese embassy in indonesia

dear sir or madam:

we are very pleased to invite mr. \*\*\* come to our factory for visiting and business negotiation. the business trip will start from \*\*\*to \*\*\* . and because the long business co-operation in future between \*\*对方公司名 and us, they will come to china for many times.

please note, however, that we don ' t assume any legal or financial responsibility whatever regarding the

presence of \*\*\*\*\* in china. all expenses of \*\*\*\*\*'s journey to/from china, their stay in china as well as health insurance will be borne by their employers.

his personal details below:

name:

date of birth:

citizenship:

passport:

we send you our kindest regards and best wishes for a pleasant trip.

yours sincerely,

general manager signatur

时间\*\*\*

to clients:

qifeng hydraulic technology co., ltd

add: chenwu industry,houjie town,dongguan city,guangdong province, china

web:https://

email: [email protected]/\*

\*/

tel: 86-0769-xxxx fax: 86-0769-xxxx

date: 06th october 20xx

dear sir or madam :

it ' s our great honor to invite you to visit xxx company located at (address) in \*\*, 2010. this visit will provide an opportunity for you to make a better understanding of our marketing issues, and to communicate our future business cooperation in detail.

qifeng hydraulic technology co.,ltd company, as a professional manufacturer of shoes machinery in china, has been great progressing in promoting and selling your products. we believe this visit will be of great benefits to our future business cooperation.

please use this invitation letter to apply for your visa to china.

we are all looking forward to seeing you soon, and should you have any questions, please feel free to inform me.

yours truly,

名字

时间

地址：中华人民共和国广东省东莞市厚街镇陈屋工业区

网址: <https://>

邮箱：[email protected]/\*

\*/

电话：86-769-xxxx传真：86-769-xxxx

日期：20xx-10-6

您好，

很高兴我们能够邀请到\*\*\*先生、夫人来我们工厂参观进行商务洽谈，商务行程是从\*\*开始到\*\*结束。因为此次来访有可能建立我们将来的友好商务合作，所以他们的来访将会是多次。

然而对于\*\*的来访中国，请注意我们将不会承担任何的有法经济责任。所有的在中国的开销包括健康医疗保险将由我们来访客户的所在公司承担。

客户个人信息如下：

姓名:

出生日期：

国籍：

护照：

敬此给你诚挚的问候。

姓名

手写体签名

时间

关于签证邀请函出国留学网给大家的建议：

签证邀请函,探亲商务签证邀请函怎么填篇三

(salutation)

i would hereby invite the members of beijing delegation totally  
4 persons (listed attachment) led by you, to come over to \*\*\*  
(country) for \*\*\* (exposition), which is to be held at \*\*\* (place)  
during \*\*\* (date). please make the necessary arrangements  
for your delegation to arrive in \*\*\* (country). during the  
exposition, you will stay here for \*\*\* days. all your  
expenses including international air tickets, local  
transportation, accommodations, medical insurances and  
all other related expenses during your stay here will be paid  
by yourselves.  
we are looking forward to greeting you in \*\*\* (country) very  
soon.

yours sincerely,

(signature)

中文释义：

兹邀请由您领导的北京4人代表团来\*\*\* (国家)参加\*\*\* (展览)。该展览将于\*\*\* (日期)在\*\*\* (地点)举行。请您安排来\*\*\* (国家)的必要事宜。展会期间您们将在此逗留\*\*\*日，所有的费用，包括国际机票、当地交通、食宿、医疗保险和其他相关费用由贵公司承担。

我们期待您的访问。

此致

敬礼

【签证邀请函模板五】

签证邀请函,探亲商务签证邀请函怎么填篇四

to whom it may concern:

i am writing this letter to invite our parents (name and brithdays) to visit us in (country) this coming (month) for aperiod of 6 months.

it goes without saying that we will cover all expenses duringtheir visit in (country), which includes international air tickets, local transportation, accmodations, medical

insurances and all other related expenses.

your favourable consideration regarding their visa applications will be highly appreciated. if you have any question regarding this matter, please kindly contact me at the address above

sincerely,

敬启者：

我写此信的目的是邀请我们的父母(名字、出生日期)，于即将到来的(月份)到(国家)探亲，为期6个月。

我们将支付他们在(国家)访问的一切费用：国际机票、当地交通、食宿、医疗保险和全部其他有关的花费。

希望您能在他们办理签证中给与协助。如果您有任何问题，请通过下面的地址与我联系：

此致

【签证邀请函模板四】

签证邀请函,探亲商务签证邀请函怎么填篇五

尊敬的xxx领事馆签证处官员,

您们好!

本人姓名xxx, 家住xx省xx市xx家属区xx楼xx号,住宅电话是(86)xxxx-xxxx。今特写此信邀请我的xx(邀请人与被邀请人关系)xxx(被邀请人姓名)于x年x月x日至x年x月x日到我家探亲。我的身份证号码是xxxxxxxxx。

我将负担其在此期间的一切开销。xxx(被邀请人姓名)的生日是x年x月x日;在xx国的住址是：xxx xxx , xxx。

请负责官员予以批准，特此致谢，

(邀请人签名)

XXX

x年x月x日

【签证邀请函模板二】

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