

[介绍信格式模板] 出国介绍信格式

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ECMS帝国之家，为帝国cms加油！

有些人想要出国留学，他们可以写一封出国留学介绍信，这样有利于留学成功。那么出国介绍信格式该怎么写呢？下面是小编为大家整理的出国介绍信格式，希望对大家有帮助。

出国介绍信格式篇一

I am pleased to write this letter for my former student Miss Nan Li, who graduated from this College with an L.B. degree in June 1978. Miss Li was admitted to the Department of Law of this College in 1974 through highly competitive entrance examination which is conducted annually and is open to the whole nation. Even in such a selective group, Miss Li made herself distinguished. As professor and dean of the College, I have access to her records of academic work and moral conduct. In her fourth year study, I instructed her in Anglo-American Laws on Trespass. So I have known her quite well. Miss Li's performance, like that in many other courses she taken, was excellent with a superior grade of 86 for the first semester, and 84 for the second semester.

In our university and in other university here, 80 is considered A, the highest level. As far as I know, Miss Li wishes to continue her study in Law for an advanced degree. I am sure she has had sufficient prerequisite knowledge for the subject and certainly has the ability to undertake the study. I recommend Miss Li without reservation and shall appreciate your favorable consideration of her application.

出国介绍信格式篇二

To Whom It May Concern: As the Dean of Stonewell College, I have had the pleasure of knowing Hannah Smith for the last four years. She has been a tremendous student and an asset to our school. I would like to take this opportunity to recommend Hannah for your graduate program. I feel confident that she will continue to succeed in her studies. Hannah is a dedicated student and thus far her grades have been exemplary. In class, she has proven to be a take-charge person who is able to successfully develop plans and implement them. Hannah has also assisted us in our admissions office. She has successfully demonstrated leadership ability by counseling new and prospective students.

Her advice has been a great help to these students, many of whom have taken time to share their comments with me regarding her pleasant and encouraging attitude. It is for these reasons that I offer high recommendations for Hannah without reservation. Her drive and abilities will truly be an asset to your establishment. If you have any questions regarding this recommendation, please do not hesitate to contact me. Sincerely, Roger Fleming Dean of Stonewell College。

出国介绍信格式篇三

At the request of Mr.Xizhen Chen,my former student in the Department of Computer Science,Beijing Univ.of Sciences,I am glad to write this letter furnishing my uation ofhis academic aptitude for your reference.Mr.Chen is interested in your graduate program in Computer Science.I came to know him in September 1987 when Mr.Chen enrolled in my class on FORTRAN IV Programming,a three semesterscourse.In the class he was one of the most outstanding students.At the semester final he earned ahigh grade of 81,which should beAaccording to our grading system.I also ound him good at other studies.After the class,he had personal talks with me several times.

He indicated agreat interest in computer hardware,In my opinion,Mr.Chen has apotential in Computer Science,which can be further developed.In view of his previous achievements in this College,I am firmly convinced that Mr.Chen will make asuccessful graduate student.Your favorable consideration of his admission will be hi ghly appreciated.

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