# [出国签证怎么办理]出国签证的介绍信4篇

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# ECMS帝国之家,为帝国cms加油!

出国办理签证的时候也是需要介绍信的,那么你知道出国签证介绍信是怎么写的吗?下面查字 典范文网小编整理了出国签证介绍信,供你参考。

### 出国签证介绍信范文一

Dear Sir/Madam:

公司英文名称expresses its compliments to the visa officer of Consulate General of the KINGDOM OF NORWAY, and has the honor to inform you that Mr. \*\*\*\*\*\* and Mr. \*\*\*\*\*\*, will visit Kvinesdal, NORWAY to participate IMnIs 2nd Safety Workshop open on May 2-3, 2024. Our company shall look after all the expenses, including international and local transportation, accommodation including lodging and food, medical care, health insurance and all other

expenses. The people mentioned above will go back China after the conference. Please kindly find the name list below:

Full Name Passport no. Post

#### 出国签证介绍信范文二

To: Embassy of UK in Beijing

Mr. Li Huang Yin, Date of birth:13April 1964, Passport No.G35706109. He is the General manager in our company. He works in our company from 18 Sep 1996. He goes to UK for travel during 19 April and 22 April . . All costs will be done by himself . His salary is 280000 RMB. We hereby guarantee that he will be back to China on time.

Company: Co, Itd

Address: Beijing City.

Tel:010-57105750

Fax:010-84471317

Date: 21Mar 2024

#### 出国签证介绍信范文三

## 致美国驻华大使馆:

XXX,身份证号:XXX,为XXX(单位名称)员工。自XX年几月至今一直在我单位任某职。我单位在XX时间段准他休假,批准他到美国旅游,不会滞留不归。请予协助办理其签证事宜。

此致

敬礼!

介绍人:xx

20xx年x月x日

# 出国签证介绍信范文四

中石化盐城分公司:

兹介绍我公司工作人员xxx,凭该工作人员有效身份证原件到贵单位办理xxxxxxx,以本单位名义处理一切与之有关的事务。

此致

敬礼!

介绍人:xx

20xx年x月x日

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