

【面试感谢信英文感谢信】面试感谢信(英文感谢信)

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Thank You For Interview I

Dear (Boss Name),

I appreciated the opportunity to meet with you yesterday about the position of (job title) with (Company Name).

I really enjoyed meeting with members of the office and learning about the job. The entire team certainly seem to be highly skilled and motivated and the work itself seems as rewarding as it is challenging. From our discussion, I gained a strong sense of (Company Name)s commitment to their clients and their employees. I also enjoyed our discussion of my opportunities and future within the firm.

I feel strongly that I possess the qualities required as a (job title). I believe my education and experiences have prepared me well for a future with you. I eagerly anticipate our next meeting. Thank you for considering me for this opportunity.

Sincerely,
(Signature)

Thank You For Interview II

Dear (Boss Name),

Thank you so much for seeing me yesterday. The interview confirmed what others have told me - that (Company Name) would be a terrific place for someone with my skills and interests.

I am convinced that I could make an impact and add value as a (job title) in your department. As we reviewed my background, I hope that you came to a similar conclusion. It was indeed a pleasure to discuss the opportunities with you. I thank you again for the opportunity and look forward to our next interaction. Again, you can reach me (when) (Call time) at (telephone), or you may leave a message on my answering machine, and I will return your call promptly.

Sincerely,
(Signature)

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